**GAURAV SRIVASTAVA**

* **Senior Finance Analyst** with more than 10 years of experience.
* Excellent track record with good exposure in on-time Management Reporting, budgeting, forecasting, leasing and general accounting, Variance Analysis, Month-end close, Journal Entries, Journal ledger, AR, AP, Reconciliation taxation, audit support.
* Six Sigma & Lean trained and tested.
* Team handling, performance review manage a team of 6+ people.

**Contact:**

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* FIN No. G3360142K

**Personal Details:**

* Date of Birth: 1st December 1981
* Language Known: English and Hindi
* Visa: US B1/B2 for next 8 years and active Singapore Dependent Pass

**Skills:**

* Proficient with the usage of Excel, Word, PowerPoint etc.
* Knowledge of Mainframe, Bankers Realm, Fiscal, Oracle, PeopleSoft (ERP Accounting System)
* Knowledge of Expresslink, Finesse, leaseteck (End to end Leasing Software)
* Financial Package Tally, MSA (oracle based)
* Knowledge of Maconomy, Workday (Project Management Software)
* NXG (reconciliation tool)

**Strengths:**

* Goal oriented with excellent ability to manage changes with ease.
* Proven strength in problem solving, coordination, evaluation and analytical skills.
* Highly self motivated and dynamic.
* Ability to work independently and within a group or team and have Positive attitude with a strong desire to excel.
* Decent business acumen, high Integrity and ownership of work.

**Achievements:**

* Provided 18 lean ideas to reduce time and increase process improvement.
* Received customer awards three times for being a Star Performer in Accenture.
* 2 back to back spot award for best performance in Accenture.

**Professional Experience:**

Accenture India (Subject Matter Expert/Team Lead - Mar 2015 - Mar 2017)

* Prepare **Budget and forecast** for various disciplines/verticals for **financial planning**.
* Operating statement review, **Variance and Trend analysis** for consistency in performance of business planning.
* **Financial Statement Review** for strategic support to stakeholders
* **Month-end closing** review and finalization from operations standpoint.
* **Statutory Reporting**, US GAAP 10K and 10Q reporting
* Automation of 8 MIS reports.
* Standardization of comments in various reporting
* Submitted 12 lean ideas to reduce time in day to day operations.

Genpact India Pvt. Ltd. (Asst. Manager Finance - Mar 2013 - Mar 2015)

* Statutory Reporting
* Generate reports for different Verticals/ Line of Business i.e. Gain loss, Inventory fixed Assets, etc. for review and reporting purpose
* Financial Statement Analysis to support and presentation of Directors, Vertical heads
* Monthly **Accounts Receivable /Accounts Payable** reports with variance analysis.
* **Lease and Loan Accounting**.
* Month end closing and reporting.
* **Consolidation** of accounts for month end closing purpose.
* **Intercompany** accounts reconciliation for month end closing.
* Worked on projects to reduce time, spend on unproductive activities by Analysts submitted and approved 6 Lean ideas.

Opera Solutions (Sr. Finance Analyst- Feb 2012 - March 2013)

* Generate and prepare various **MIS reports** for Senior Management.
* Financial Statement Analysis (Trend and Variance Analysis).
* Complete System Audit of **Project Management** Software.
* Worked on Fixed Assets and Physical Verification of assets.
* Worked on Service tax refund for FY 11-12.
* Worked on **Internal Audit**.

Cisco Systems Capital (Sr. Finance Analyst - Dec 2006 - Jan 2012)

* Prepare monthly BS, P&L Account, review and verify accuracy of ledger entries.
* Day to day **Journal Entries**.
* Preparing Fixed Assets Depreciation Register.
* Help Monitoring compliance with the financial requirements.
* Managing A/R for the region on monthly basis & Soft Collections as per requirement.
* The system developed for Leasing. Updating & upgrading the system with new features and reports.

**Education:**

* Currently perusing Diploma in **IFRS from ACCA UK**.
* **MBA (Finance)** from SCDL, Pune, in 2012.
* **M.Com** from V.B.S. Purvanchal University in 2004.